



June 5, 2027

ACTIVITY/VOLUNTEER FORM

Organization Name _____

Address _____

City _____ State _____ Zip _____

Contact Name(s) _____

Phone Number(s) _____

ACTIVITIES

TELL US ABOUT YOUR ORGANIZATION

WILL YOU HOST AN ACTIVITY DURING THE CAR SHOW? ☐ YES ☐ NO

WHAT ACTIVITY ARE YOU DOING: _____

PREFERENCE: ☐ Indoors ☐ Outdoors

HOW MUCH SPACE IS REQUESTED: ☐ 10'x10' ☐ 10'x15' ☐ 10'x20' ☐ 20'x20' ☐ Larger (explain below)

DO YOU NEED:

Table(s) How many _____ Chair(s) How many _____

Electricity: ☐ 110 ☐ 220-30A ☐ 220-50A

VOLUNTEER HELPERS

PROVIDING VOLUNTEERS TO HELP BFTB

CAR SHOW: 8AM-4PM How many _____ Times available _____

DINNER: 3PM-10PM How many _____ Times available _____

CLEAN UP SUNDAY: 9AM-done How many _____

Do you have any item(s) to donate for the auction? If so, please describe: _____

Mail to: 6510 South Sixth Street, #130 • Klamath Falls, OR 97603 or email: bftbmail@gmail.com

For more information contact Rhonda Brown (541) 281-2543 or Amanda Curry (541) 281-5979

By participating in this program/event, I grant permission for my name, image, and/or likeness to be used in photographs, video recordings, and other media for promotional and informational purposes without compensation.

Activity / Exhibitor Expectations

Failure to meet these expectations may result in denial of future applications.

Show Date & Hours

- Activities/vendors are required to be open from **9:00 AM to 3:00 PM**.
- All booths must remain open and staffed for the entire duration of the event (3:00).

Application

- Booth space will be assigned once the application is approved.
- The Activities Coordinator will notify applicants of their status by **May 20, 2027**.

Activity/Vendor Move-In

- All activities must check in with the Activity Coordinator upon arrival to receive their booth location.
- **Set-up is required between 12:00 PM – 5:00 PM on Friday, June 4, 2027.**

Booth Furnishings

- Activities/vendors are responsible for providing their own booth materials, decorations, backdrops, and display equipment.
- One table per **10' x 10'** booth space is included at no additional cost; additional tables are available upon request.
- Tables must be returned to the designated location at the end of the event.
- Please indicate on your application if **power access** is needed.

Activity/Vendor Take-Down

- Activities/vendors must remove all trash and debris from their booth area and dispose of it in the containers provided by the Fairgrounds.
- Items left behind after **4:00 PM** become the property of **Benefit for the Basin** and may be discarded at the committee's discretion.

Event Security

- Benefit for the Basin will provide 24/7 onsite security for general grounds monitoring.
- While security is present, activities/vendors are responsible for safeguarding their own merchandise and equipment.

General Expectations

- A. Water guns, bubbles, and unfilled balloons are **prohibited** due to safety concerns.
- B. Use of sound-producing devices (e.g., loudspeakers, radios, instruments) requires approval from the Activity Coordinator. Approved sound must not interfere with neighboring booths. Permission may be revoked at any time.
- C. Activities must maintain their booth area, ensuring safety and accessibility for guests, visitors, and staff.
- D. The Activity Coordinator reserves the right to refuse or remove any activity/vendor whose presence detracts from the dignity or mission of Benefit for the Basin.
- E. Advertising materials may **not** be placed on or inside patron vehicles under any circumstances.

Conduct Policy

Any unruly behavior, refusal to follow expectations, or use of foul or inappropriate language toward event patrons, volunteers, or committee members will result in immediate removal from the event with no refund and may restrict participation in future events.

www.BenefitForTheBasin.com

Joe Reister 541-891-2234 • Keith Stotts 541-891-7980 • Kristine Golden 541-891-8930
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